

# INTERNATIONAL STUDENTS APPLICATION FORM

Student number (For office use)

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Please tick (✓) the appropriate box to indicate the institution you wish to apply to:



college of achievers

HELP Academy



college of achievers

HELP College of Arts and Technology



university of achievers

HELP University

**Photo**  
10 copies  
3.5cm x 5cm  
with blue  
background

Intake: Month  Year

Please tick (✓) course(s) applying for :

## HELP ACADEMY

### Department of A-Levels

- Edexcel International A-Levels  
 Cambridge A-Levels

### University of London International Programmes

- BSc Accounting & Finance (Hons)  
 BSc Economics & Management (Hons)  
 BSc Economics (Hons)  
 BSc Banking & Finance (Hons)

Others: \_\_\_\_\_

## HELP COLLEGE OF ARTS AND TECHNOLOGY

### Pre-U Programmes

- HELP CAT Foundation Studies in Arts  
 HELP CAT Foundation Studies in Science

### Diploma Programmes

- HELP CAT Diploma in Business  
 HELP CAT Diploma in Computer Science  
 HELP CAT Diploma in Electrical & Electronic Engineering  
 HELP CAT Diploma in Business Information Systems  
 HELP CAT Diploma in Mechanical Engineering  
 HELP CAT Diploma in Accountancy  
 HELP CAT Diploma in Culinary Arts  
 HELP CAT Diploma in Hotel Management

### University of London International Programmes

- BSc Accounting & Finance (Hons)  
 BSc Economics & Management (Hons)  
 BSc Economics & Finance (Hons)  
 BSc Mathematics & Economics (Hons)

### Professional Programmes

- Certified Accounting Technician (CAT)  
 Association of Chartered Certified Accountants (ACCA)

Others: \_\_\_\_\_

## HELP UNIVERSITY

### HELP Matriculation Centre

- HELP Foundation in Arts  
 HELP Foundation in Science

### Department of American Degree Program

- American Degree Transfer Program

### Department of Communication

- HELP BComm (Media Stud) (Hons)  
 HELP BComm (Mktg Comm) (Hons)  
 HELP BComm (PR) (Hons)

### School of Hospitality & Tourism

- HELP BBus (Hospitality Mgt) (Hons)  
 HELP BTourism Mgt (Hons)

### Department of Business Studies

- HELP Dip in Bus  
 HELP BBus (Acct) (Hons)  
 HELP BBus (Fin) (Hons)  
 HELP BBus (Mkt) (Hons)  
 HELP BBusPsych (Hons)  
 HELP BBus (Entrepreneurship) (Hons)  
 HELP BBus (International Bus) (Hons)  
 HELP BBus (HRM)(Hons)  
 HELP BMgt(Hons)  
 HELP BEcons(Hons)

### Department of Law

- HELP Bachelor of Laws (Hons)  
 UK Degree Transfer Programme (Law)  
 Certificate of Legal Practice (CLP)

### Department of IT

- HELP Dip in IT  
 HELP BIT (Hons)  
 HELP BIT (Hons) Bus Inf Mgt  
 HELP BIT (Hons) Mobile Comp  
 HELP BCompSc (Hons) Games & Interactive Media

### Department of Psychology

- HELP BPsych (Hons)  
 HELP-Flinders BPsychSc (Hons)

### Department of Education

- HELP BEarly Childhood Education (Hons)  
 HELP Dip in Early Childhood Education  
 HELP BA TESL (Hons)  
 HELP Foundation in TESL

Others: \_\_\_\_\_

Have you made any previous applications to the HELP Group?  NO  YES Please specify: \_\_\_\_\_

Were you previously a registered student at any other educational institution in Malaysia?

NO  YES \_\_\_\_\_ If yes, specify year(s) \_\_\_\_\_  
(Name of institution)





## E : DECLARATION

1. I certify that the information given herein is true and correct, and I acknowledge that any false and/or incorrect information or documentary evidence may result in the cancellation of my enrolment in the program of study.
2. I understand that the offer letter issued to me will become void if I fail to submit all the relevant documents and pay the required course fees by the due date.
3. I agree to inform the Registrar in writing of any change in the information given herein, and I understand that HELP will not be held liable as a result of my failure to do so.
4. I understand and agree that HELP shall forfeit the security deposit paid by me if I remain inactive for one year without notifying the Registrar in writing.
5. I understand and agree that HELP shall cancel my student visa and notify the relevant government agencies/bodies if I remain inactive for one year without notifying the Registrar in writing. (This is applicable to foreign students only.)
6. I understand and agree that any fees, deposits and/or monies due to me that remain unclaimed for a period of one year or more from the date of my becoming inactive in my program of study, will be transferred to any nominated education or charitable fund without further reference to me.
7. I understand and agree to use the technology resources and facilities at HELP for educational, academic research and study purposes only, and HELP shall not be held liable for any violation of rules and regulations relating to those resources perpetuated by me.
8. I hereby agree and authorise HELP to release my personal information given herein to any authorised agencies and/or bodies of HELP or its business partners for the purpose of enrolment, educational evaluation, transfer of courses and any other administrative process; and to any relevant government bodies/agencies for enforcement of the law.
9. I authorise and grant HELP the right to use my personal information such as name, credentials, academic record, image, and spoken and written records of my activities at HELP, in posters, leaflets, brochures, advertisements, websites, films, electronic recordings and the like for the marketing and promotion of HELP's corporate image and programs of study, and/or any purposes incidental to it.
10. I understand and agree that HELP and its authorised representatives shall have unlimited use of, and exclusive rights, titles and interests including copyrights over, the materials mentioned in clause 8 herein, during and after my graduation from HELP.
11. I understand and agree that HELP shall release my examination results and my academic record to my parents and/or sponsor(s) as and when it is deemed necessary.
12. I understand and agree that if I revoke my consent to any of the terms specified in clauses 8, 9 & 10 herein, I must do so in writing to the Registrar of HELP, and that all actions taken by HELP prior to the revocation in exercise of their rights in respect of me will not be affected.
13. I understand and agree to comply with all policies, rules and regulations of HELP, including the rules and regulations of the respective departments, during my program of study at HELP.
14. I hereby declare that I have read and understood all the terms herein and agree to abide by them.

Applicant's Signature \_\_\_\_\_ Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

## F : DECLARATION BY PARENT / GUARDIAN / SPONSOR IF THE APPLICANT IS BELOW 21 YEARS OF AGE

I, \_\_\_\_\_ hereby undertake to guarantee the good conduct of the applicant (student's name \_\_\_\_\_, reference no. \_\_\_\_\_) while he / she is studying at HELP University / HELP Academy / HELP College of Arts and Technology. I also agree to pay all fees by the due date to the institution on his / her behalf in accordance with the regulations of HELP University / HELP Academy / HELP College of Arts and Technology.

Signature of Parent / Guardian / Sponsor \_\_\_\_\_ Relationship \_\_\_\_\_ Date \_\_\_\_\_

### FOR OFFICE USE ONLY

Recruitment agent, if applicable : \_\_\_\_\_ (Please print name in BLOCK LETTERS) Date: \_\_\_\_\_

Education advisor : \_\_\_\_\_ (Please print name in BLOCK LETTERS) Date: \_\_\_\_\_

Application received by : \_\_\_\_\_ (Please print name in BLOCK LETTERS) Date: \_\_\_\_\_

Application approved by:  
**HOD / Authorised Designate**

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date in: \_\_\_\_\_ Date out: \_\_\_\_\_

- Firm Offer
- Conditional Offer - Forecast Results
- Conditional Offer - see comments
- Reject

Comments: \_\_\_\_\_

English requirement:  Yes  No Comments: \_\_\_\_\_